



\*A Castle Branch representative will contact you upon receipt of the service agreement\*

### **Pricing Schedule**

<b><u>PSI Criminal History</u></b>	
	U.S. County Criminal*
	Residency History
	Social Security Verification
	Nationwide Sexual Offender Index
	<b><u>total:</u></b>
	<b>\$28.00</b>

<b><u>PSI Criminal History &amp; Credit</u></b>	
	U.S. County Criminal*
	Residency History
	Social Security Verification
	Nationwide Sexual Offender Index
	Trans Union Credit Report
	<b><u>total:</u></b>
	<b>\$36.00</b>

<b><u>A La Carte Items</u></b>	
<b><u>item</u></b>	<b><u>price</u></b>
U.S. County Criminal*	<b>\$13.00</b>

\*Additional counties of residence found from the residency history search outside the current county of residence will be available for an additional \$13.00 each (exceptions: NY - \$18.00 & NC - \$8.00)

\*Pricing negotiated by PSI Corporate Office\*



## Fax Cover Sheet

<b>To:</b>	Mario Rodriguez	<b>From:</b>	
<b>Company:</b>	Castle Branch, Inc.	<b>Company:</b>	
<b>Phone:</b>	(888) 723-4263 x7170	<b>Phone:</b>	
<b>Fax:</b>	(910) 772-1528	<b>Date:</b>	
<b>Re:</b>		<b>#Pages:</b>	( including cover)

**PLEASE COMPLETE THE FOLLOWING:**

Anticipated Start Date: \_\_\_\_\_

This account will be used for *(check all that apply)*:

Employees

Independent Contractors

**PLEASE LIST ANY ALTERNATE CONTACTS BELOW**

Alt. Contact: \_\_\_\_\_

Alt. Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**NOTES**

---



---



---



---



---



---



---



### **Pet Sitters International Member Agreement**

The undersigned agrees that all reports submitted and received will be subject to the following conditions. All reports will be kept strictly confidential, no information from reports will be revealed to any other person, except a person whose duty requires him to pass on the transaction in relation to which the report was ordered. No information will be requested for the use of any other person. Requests for report information from the person reported on, or his representative, will be referred to Castle Branch, Inc. for disclosure as provided under the Fair Credit Reporting Act, the American with Disabilities Act or other applicable laws. The undersigned certifies that these reports will be ordered only when intended to be used for employment purposes, or in connection with a legitimate business or association's need in connection with transactions involving the consumer or public. The undersigned also agrees to comply with any applicable state requirements concerning access to or use of motor vehicle records, credit reports, drug testing, criminal records or any other related reports governed by the individual states. In this regard, The undersigned will cooperate with Castle Branch, Inc. in monitoring the use of such reports. The undersigned agrees to hold Castle Branch, Inc., its officers, employees and any company Castle Branch, Inc. uses to obtain reports, harmless from and against any expense or damages resulting from the publishing of report information contrary to these conditions. The undersigned understands that all information provided by Castle Branch, Inc. is only current as of the date provided and is made available on an "as is" basis. The undersigned understands that Castle Branch, Inc. cannot be responsible for the record keeping practices of third parties such as, but not limited to; the department of motor vehicles, county, state and federal courts, state repositories, state and regional prisons, local police stations, federal bankruptcy courts, federal civil courts, state medical boards, drug testing facilities and other professional licensing organizations, and other local, state and federal organizations. The undersigned recognizes that information is secured by and through fallible human sources. The undersigned agrees to release Castle Branch, Inc., it's officers and employees from liability for any errors and or omissions contained in reports prepared by third parties and from any loss or expense suffered by the undersigned directly or indirectly from Castle Branch, Inc. reports. The undersigned agrees that this letter constitutes all conditions of service and of reporting, present and future applies to all reports made by Castle Branch, Inc. and is binding in all 50 states. The undersigned agrees to pay all bills for services according to the rate schedule in effect at the time such services are rendered, within thirty days from the date of invoice and a one and one half percent (1 ½%) per month late charge for payments made past that date. In the event of non-payment after 90 days, the undersigned agrees to pay the balance of all bills immediately. Furthermore, the undersigned agrees to pay all attorneys' fees, litigation costs, court costs and/or collection fees associated with the collection of delinquent accounts. No changes in these conditions may be made except by consent in writing of an officer of Castle Branch, Inc.

#### **PLEASE PRINT: PRIMARY CONTACT INFORMATION**

Company Name: _____	Address: _____
Primary Contact: _____	City, State, Zip: _____
Title: _____	Phone: _____
Signature: _____	Fax: _____
Date: _____	Email: _____

#### **PLEASE PRINT: BILLING INFORMATION**

Billing Contact: _____	Phone: _____
Title: _____	Fax: _____
Billing Address: _____	Email: _____
City, State, Zip: _____	Date: _____

**PSI Member Number (required): \_\_\_\_\_**

PSI has selected Castle Branch, Inc. as an approved source for criminal records and recommends Castle Branch, Inc. for criminal history screening of job candidates. Selection of Castle Branch, Inc. as a third party firm is fully at the discretion of the pet-sitting employer. All consent and disclosure requirements under the FCRA and FACT Act are the responsibility of the pet-sitting employer and Castle Branch, Inc. PSI will not be held liable for services offered through Castle Branch, Inc.. The pet-sitting employer understands that in selecting Castle Branch, Inc., they are engaging in a business relationship with Castle Branch, Inc. and not with Pet Sitters International.

**Please complete service agreement and fax to Mario Rodriguez at Castle Branch, Inc. @ (910) 772-1528.**